



DEAN OF PASTORAL STUDIES

The Dean of Pastoral Studies oversees the practical and pastoral theology in the formation programme for ordination candidates. The post has three distinct components:

- **Lecturer in Pastoral Theology**
- **Tutor**
- **Director of Pastoral Placements**

1. **As Lecturer in Pastoral Theology:**

Preparing, teaching and assessing pastoral theology modules and dissertations at undergraduate and postgraduate level for the College's undergraduate and postgraduate pathways with University of Durham (Common Awards) according to the teaching schedule; preparing and coordinating themed weeks for the whole student body twice a year to cover practical/pastoral areas which are not otherwise on the curriculum. (The Dean of Pastoral Studies may teach modules in disciplines other than Pastoral Theology, in line with their theological qualifications). Willing to teach in person or via streaming/conferencing media.

2. To act as personal **Tutor** for a group of normally not more than 12 students (this includes pastoral care and report writing).

3. As **Director of Pastoral Placements**, to oversee the organisation of placements, liaising with Placement Supervisors and facilitating the assessment process.

4. With other staff members –

- Taking a full part in the life and daily worship of the College, preaching, celebrating or officiating in turn with colleagues.
- Participating in and contributing to the celebration of Holy Week.
- Writing references for students, with many for placements and grants falling under the remit of pastoral studies.
- Interviewing prospective students as part of recruitment and discernment.
- Second marking or moderation of assignments for modules taught by others.
- Attendance at exam boards.
- Staff meetings.
- Membership of committees, as necessary.
- Contributing to and attending Deacons' Week.

- Engaging with the other site users and partners e.g. St Hild College.
- Maintaining a programme of on-going academic research and taking part in appropriate professional development.

For an informal conversation please contact the present post holder, The Revd Canon Cathy Rowling (crowling@mirfield.org.uk)

Applications should be made on the Church of England Application Form included within the Information Pack

The completed application form should be sent to the Principal at:

**The College of The Resurrection
Stocks Bank Road
Mirfield
West Yorkshire
WF14 0BW**

Or by email to: principal@mirfield.org.uk

Please put **Dean of Pastoral Studies** in the email subject line

Person Specification – Dean of Pastoral Studies

| Requirements | E/D | Duties this requirement supports | How it will be assessed |
|---|--|----------------------------------|---------------------------------------|
| <p>Qualifications and experience</p> <ul style="list-style-type: none"> • Masters Degree in a theological discipline • Possessing, Working towards or willing to work towards Doctorate • An ordained priest in communion with the See of Canterbury & able to receive the Bishop of Leeds’s Licence • Able to offer teaching in an additional relevant specialist subject • Teaching Experience • Pastorally experienced e.g. as incumbent. | <p>E D E D D E</p> | <p>1.1 1.2</p> | <p>CV, presentation and interview</p> |
| <p>Spiritual and Sacramental Life</p> <ul style="list-style-type: none"> • Stability and Maturity in both • Proven commitment to corporate and personal prayer in the broadly Catholic tradition of the C of E • Modelling the life of a priest | <p>E E E</p> | <p>1.1 2.1 2.2</p> | <p>Interview</p> |
| <p>Working in partnership</p> <ul style="list-style-type: none"> • Involvement in the life of the wider Church • Ability to think and work ecumenically • Able and willing to relate constructively to the wider church and its institutions | <p>D E D</p> | <p>1.2 2.1 2.2 3, 4, 6</p> | <p>Interview</p> |
| <p>Communication skills</p> <ul style="list-style-type: none"> • Able to communicate effectively both orally and in writing including by informal means where appropriate • Effective and engaging preacher | <p>E D</p> | <p>All</p> | <p>CV, presentation and interview</p> |
| <p>Sensitivity to the tradition in which Mirfield stands</p> <ul style="list-style-type: none"> • Able to relate to the specific traditions of a religious community • Commitment to the role of the residential community in formation for ordained ministry | <p>E E</p> | <p>2.1 2.2</p> | <p>Presentation and interview</p> |

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|---|---|------------|-------------------------|
| <ul style="list-style-type: none"> • Share in fostering the relationship between the Community and College • Work effectively with widely diverse views • Sensitivity to other cultures | <p>E</p> <p>E</p> <p>E</p> | | |
| <p>Additional requirements of the job</p> <ul style="list-style-type: none"> • Valid driving licence and access to a car • Willingness to accept flexible working hours • Contribute, as needed, to the administration and management of the College and to serve on committees/Council as agreed • Undertake an annual review on the basis of this job description • Such other duties as may reasonably be required • Accept Enhanced Level DBS checking & undertake Safeguarding Training as specified by the House of Bishops Safeguarding Policy & Practice Guidance. | <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> | <p>All</p> | <p>CV and interview</p> |

E = Essential
D = Desirable